

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Workshop Meeting, February 8, 2016

Chairman Gregory Scarlato called the meeting to order at 19:00 hours, followed by the Pledge of Allegiance.

Chairman Scarlato then read the Opening Statement:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place and agenda, to the extent known thereof, posted as follows:

- Published in the Asbury Park Press on January 8, 2016
- Published in the Tri-Town News on January 14, 2016
- Filed written notice with the Township Clerk on January 6, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May be Taken.

Roll call was taken with Commissioners Scarlato, Acampora, and Stalling being present. Commissioner Bommer was absent.

It was recorded that there were two (2) members of the public present at the start of the meeting – Chief Eadicicco and Attorney Jay Sendzik.

Attorney Sendzik was in attendance at the request of Chairman Scarlato to discuss changing our physical physician to Access Health Systems. Attorney Sendzik stated that he reviewed all of the information provided to him by Chairman Scarlato. He requested additional pricing information from several like companies, but never received any information. Mr. Sendzik spoke with Lynda Joy at Access Health Systems and she informed him that all of the testing is overseen by a licensed NJ physician. Since this is a service being provided to the Board, the maximum fee per fire fighter will be \$310.00. This fee can be passed at the Board's Reorganizational meeting in March and we will not have to go out to public bid.

CRITICAL CORRESPONDENCE:

Clerk Acampora referenced all correspondence that was received and sent out, as will be noted in the next regular meeting minutes on 2/9/16.

OLD BUSINESS:

Commissioner Acampora stated that he and Chairman Scarlato attending a voting machine operation class at Monmouth County for the instruction and use of the voting machine for the upcoming election. It was noted that we will still hire three (3) voter attendants at a cost of \$150.00 each. Commissioner Acampora stated he will setup the voting area in the bays at 1:30pm so the polls can open at 2pm. He stated that he will be in and out of the firehouse all day to make sure everything runs smoothly. Attorney Sendzik also noted that he will be stopping by during the day to make sure there are no issues. Commissioner Acampora will shut
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down the voting at 9pm and clear out the results from the machine. If we have any questions throughout the day, we can contact Attorney Senzik or the Monmouth County Election Board.

NEW BUSINESS:

Commissioner Acampora stated that he received a call from Tracy at our auditor's office (Barry Osborn, CPA). She was following up with the state regarding delinquent payroll tax letters that we received from the State of NJ. She was informed that we do not owe any payroll taxes to the state, but that we have a credit. They would not discuss the account with her, as she is not the account holder. She instructed me to contact the state and let her know the dollar amount of the credit so she can include it in her 2015 audit.

Commissioner Acampora contacted the state and was informed that \$8,941.15. The stated informed him that the Board will only be allowed to request a refund of the past 3 years in the amount of \$4,953.57. He will write a letter to state requesting this refund.

EXECUTIVE SESSION: None

NEW TRUCK: Still determining what additional items need to be addressed before sending the truck back to Fire Priority for correction.

PAYROLL: None

TREASURER'S REPORT: Following the completion of the voucher and check entry by Treasurer Stalling, he reported 25 bills totaling \$16,806.17. In order to cover the expenses, \$10,000.00 will be transferred to the general account. The Treasurer's Report was accepted on a motion by Commissioners Acampora and seconded by Commissioner Stalling. The motion was passed unanimously by the board.

GOOD AND WELFARE: Nothing was reported.

PUBLIC COMMENT: There were zero (0) members of the public present and there were no comments offered.

ADJOURNMENT: This concluded the business for the workshop, so a motion to adjourn was made by Commissioners Stalling and Bommer, and passed by the board.

The meeting closed at 21:40 hours.

Respectfully Submitted:

Michael L. Acampora
Clerk of the Board